



# RATNAM INSTITUTE OF PHARMACY

(Approved by A.I.C.T.E. & P.C.I., New Delhi, Govt. of A.P., Affiliated to J.N.T. University, Anantapur.  
Recognized u/s 2(f) of the UGC Act 1956, New Delhi)  
An ISO 9001:2015 certified Institution

## POLICY DOCUMENT

### Financial support to attend Conferences/ FDPs/ Workshops/ Seminars/ Publications Membership fee/ Research Work/ Symposia/ NPTEL Courses

#### Introduction:

The Ratnam Institute of Pharmacy College policy is to provide financial assistance to the teaching staff for conducting research in the college, to attend FDPs/ conferences/ workshops seminars research works symposia books& journal publications in the pharmaceutical field at the state national & international levels, and to obtain professional membership in the relevant fields. It aims to raise faculty standards by expanding facilities and research skills and providing a place to share their knowledge, experience, and research with the rest of the world.

#### Objectives:

- ❖ To instill a research tendency in faculty members and to improve their research skills.
- ❖ To improve the educational qualifications of teachers.
- ❖ To provide a safe environment for teachers to share their knowledge and thoughts.
- ❖ To interact with eminent academicians and scientists from research institutions to
- ❖ Improve teacher's in-depth knowledge of subjects.
- ❖ To make it easier for professors to interact with the rest of the world.

#### Eligibility:

- ❖ The institute's regular teaching faculty will be eligible for financial aid. Financial assistance is given to attend FDPs Research works seminars/ workshops/ conferences symposia/ NPTEL courses in the field of pharmaceutical sciences at the state, national, and international levels.
- ❖ Teaching staff who used the physical facilities/ financial aid to complete their PhD program in the allotted time.



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- ❖ Financial assistance is given for research projects and publications (including books) published in repetitive journals like SCOPUS/ Web of Science/SCI-indexed journals.

## Procedure of Application for the Scheme:

- ❖ Teachers who seek to get financial aid for their PhD should submit the chemical/ glassware requirements to the store's section, which must be approved by the principal.
- ❖ Teachers who wish to receive financial assistance for attending FDPs/ Research works/ Conferences/ Workshops/ Seminars/ Symposia/ NPTEL. courses/ Memberships should obtain permission from the principal and submit it to the principal/office along with the necessary documents, such as registration receipt, participation/ presentation certificate/ professional membership certificate within 3 days of attending FDPs/ Research works/ Conferences/ Workshops/ Seminars/ Symposia/ NPTEL Courses/ Memberships.

## Approval Procedure:

- ❖ The academic and research coordinator and accountant must receive certificates of attendance for FDP/ Research works/ conferences/ workshops/ seminars/ publications/ symposia.
- ❖ With the authorization of the principal, the college accountant may release the funds after receiving the relevant documents.
- ❖ Faculty will be given a registration fee, and traveling allowances to attend FDPs, research projects, conferences, workshops, seminars, symposia, etc.

Principal

PRINCIPAL  
RATNAM INSTITUTE OF PHARMACY  
Pidathapalur, Nellore Dt 524 346